

Submitted by: Assembly Members Zaletel and  
Constant  
Prepared by: Assembly Department  
For reading: July 28, 2020

Municipal Clerk's Office  
**AMENDED AND APPROVED**  
Date: **July 28, 2020**

**ANCHORAGE, ALASKA**  
**AR No. 2020-274, As Amended**

1 **A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY AUTHORIZING**  
2 **FUNDING TO BUILD THE CAPACITY OF THE ASSEMBLY OFFICE AND**  
3 **ASSEMBLY COUNSEL'S OFFICE TO RESPOND TO THE COVID-19**  
4 **EMERGENCY, FOR ONE HUNDRED AND SEVENTY-FIVE THOUSAND DOLLARS**  
5 **(\$175,000) FROM THE CARES ACT FUNDS PREVIOUSLY APPROPRIATED TO**  
6 **THE STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND (231900).**  
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9 **WHEREAS**, the Municipality of Anchorage is a welcoming and resilient community,  
10 characteristics that have been tested and persevered during the COVID-19 pandemic;  
11 and  
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13 **WHEREAS**, the COVID-19 pandemic has given us the ultimate appraisal of our  
14 resilience, and as a community we need to involve and educate businesses and  
15 individuals impacted and needing assistance to recover from the social and economic  
16 effects of the pandemic; and  
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18 **WHEREAS**, an agreement with the State of Alaska to accept One Hundred Fifty-Six  
19 Million Dollars of CARES Act funds were approved in AR 2020-199 at the June 2,  
20 2020 Assembly Meeting; and  
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22 **WHEREAS**, the Municipality appropriated One Hundred Fifty-Six Million Dollars of  
23 CARES Act funds to the State Direct/Federal Pass-Thru Grants Fund (231900)  
24 approved in AR 2020-245 at the July 14, 2020 Assembly Meeting; and  
25

26 **WHEREAS**, the funds provided by the CARES Act must be spent in accordance with  
27 Congress' directives and the U.S. Department of Treasury guidance, which includes  
28 administrative costs for the meetings, work sessions, research, drafting, and  
29 constituent relations and communications undertaken by the Assembly to understand  
30 the parameters for spending CARES Act funds, the community's needs and priorities,  
31 plan for allocating the funds accordingly, and educating the people of Anchorage on  
32 the allocation plan and the programs available to help them;  
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34 **WHEREAS**, the Assembly's role as the legislative branch of our local government  
35 with the appropriations power is burdened with an increased workload due to COVID-  
36 19 emergency planning and response, and the diligence necessary for CARES Act  
37 funds distribution, and warrants adding capacity to the Assembly Department to  
38 manage this increase; now, therefore,  
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40 **THE ANCHORAGE ASSEMBLY RESOLVES:**

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**Section 1.** That the MOA is hereby authorized to fund an aggregate amount not to exceed ONE HUNDRED SEVENTY-FIVE THOUSAND Dollars (\$175,000) for the purpose of funding of increasing Assembly capacity through additional aide hours and hiring additional aide staff and support for the Clerk’s and Assembly Counsel Offices [AN OUTREACH AND EDUCATION PROGRAM ON CARES ACT FUNDING, THROUGH THE ASSEMBLY DEPARTMENT].

**Section 2.** This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 28<sup>th</sup> day of July, 2020.

DocuSigned by:  
  
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Chair of the Assembly

ATTEST:

*Barbara A. Jones*

\_\_\_\_\_  
Municipal Clerk



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 446-2020, As Amended

Meeting Date: July 28, 2020

1 **From:** ASSEMBLY MEMBERS ZALETEL AND CONSTANT  
2

3 **Subject:** A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY  
4 AUTHORIZING FUNDING TO BUILD THE CAPACITY OF THE  
5 ASSEMBLY OFFICE AND ASSEMBLY COUNSEL'S OFFICE TO  
6 RESPOND TO THE COVID-19 EMERGENCY, FOR ONE  
7 HUNDRED THOUSAND DOLLARS (\$175,000) FROM THE  
8 CARES ACT FUNDS PREVIOUSLY APPROPRIATED TO THE  
9 STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND  
10 (231900).  
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### 12 Purpose of the Resolution 13

14 This Resolution authorizes the Municipality of Anchorage (MOA) to fund capacity  
15 building for the Assembly Members and Assembly Counsel, to effectively respond  
16 to the COVID-19 emergency.  
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### 18 Background 19

20 The Municipality of Anchorage has a two branch governance structure with the  
21 Anchorage Assembly being the legislative and appropriation branch for the  
22 Municipality. In these unprecedented times, the Assembly Members, comprised of  
23 part time members and limited support, have been tasked with balancing the power  
24 of their administrative counterpart, the Mayor. It is the balance of power that  
25 provides the checks and balances on the actions of each branch of government,  
26 even during a declared emergency.  
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28 Further, the Administration has received substantial COVID-19 related funds  
29 through the CARES Act, which the Assembly must appropriate. The Assembly  
30 appropriated, when tendered, all the CARES Act money to a single fund for  
31 accounting and tracking. Specific expenditures are allocated for purposes  
32 described with each expenditure request and earmarked from that fund  
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34 The following allocations are currently proposed to provide relief from the impacts  
35 of COVID-19 and strengthen our local COVID-19 response, including interacting  
36 with stakeholders, receiving policy guidance and communicating with the public:  
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- 38 • \$50,000 to Assembly Counsel's office for purposes of a contract attorney

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and office management to assist with the increased work demands related to the COVID-19 emergency; and

- \$125,000 to the Anchorage Assembly for purposes of increasing Assembly capacity through additional aide hours and hiring additional aide staff and support for the Clerk's and Assembly Counsel Offices.

**Financing and Source of Funds**

The funds for the Programs are proposed to come from the State of Alaska, CARES Act Funds, appropriated with AR 2020-199 and subsequently appropriated again by AR 2020-245, approved by the Anchorage Assembly on July 14, 2020 and must be encumbered or spent on or before December 31, 2020.

**WE REQUEST YOUR SUPPORT.**

Prepared by: Meg Zaletel, Assembly Member  
District 4, Midtown

Fund Certification: Alexander Slivka, CFO  
231900-9000000-111179 \$175,000.00  
(The State Direct/Federal Pass-Thru Grants Fund)