

Submitted by: Assembly Members Zaletel and
Constant
Prepared by: Assembly Department
For reading: July 28, 2020

Municipal Clerk's Office
AMENDED AND APPROVED
Date: **July 28, 2020**

ANCHORAGE, ALASKA
AR No. 2020-274, As Amended

1 **A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY AUTHORIZING**
2 **FUNDING TO BUILD THE CAPACITY OF THE ASSEMBLY OFFICE AND**
3 **ASSEMBLY COUNSEL'S OFFICE TO RESPOND TO THE COVID-19**
4 **EMERGENCY, FOR ONE HUNDRED AND SEVENTY-FIVE THOUSAND DOLLARS**
5 **(\$175,000) FROM THE CARES ACT FUNDS PREVIOUSLY APPROPRIATED TO**
6 **THE STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND (231900).**
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9 **WHEREAS**, the Municipality of Anchorage is a welcoming and resilient community,
10 characteristics that have been tested and persevered during the COVID-19 pandemic;
11 and
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13 **WHEREAS**, the COVID-19 pandemic has given us the ultimate appraisal of our
14 resilience, and as a community we need to involve and educate businesses and
15 individuals impacted and needing assistance to recover from the social and economic
16 effects of the pandemic; and
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18 **WHEREAS**, an agreement with the State of Alaska to accept One Hundred Fifty-Six
19 Million Dollars of CARES Act funds were approved in AR 2020-199 at the June 2,
20 2020 Assembly Meeting; and
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22 **WHEREAS**, the Municipality appropriated One Hundred Fifty-Six Million Dollars of
23 CARES Act funds to the State Direct/Federal Pass-Thru Grants Fund (231900)
24 approved in AR 2020-245 at the July 14, 2020 Assembly Meeting; and
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26 **WHEREAS**, the funds provided by the CARES Act must be spent in accordance with
27 Congress' directives and the U.S. Department of Treasury guidance, which includes
28 administrative costs for the meetings, work sessions, research, drafting, and
29 constituent relations and communications undertaken by the Assembly to understand
30 the parameters for spending CARES Act funds, the community's needs and priorities,
31 plan for allocating the funds accordingly, and educating the people of Anchorage on
32 the allocation plan and the programs available to help them;
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34 **WHEREAS**, the Assembly's role as the legislative branch of our local government
35 with the appropriations power is burdened with an increased workload due to COVID-
36 19 emergency planning and response, and the diligence necessary for CARES Act
37 funds distribution, and warrants adding capacity to the Assembly Department to
38 manage this increase; now, therefore,
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40 **THE ANCHORAGE ASSEMBLY RESOLVES:**

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Section 1. That the MOA is hereby authorized to fund an aggregate amount not to exceed ONE HUNDRED SEVENTY-FIVE THOUSAND Dollars (\$175,000) for the purpose of funding of increasing Assembly capacity through additional aide hours and hiring additional aide staff and support for the Clerk’s and Assembly Counsel Offices [AN OUTREACH AND EDUCATION PROGRAM ON CARES ACT FUNDING, THROUGH THE ASSEMBLY DEPARTMENT].

Section 2. This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 28th day of July, 2020.

DocuSigned by:

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Chair of the Assembly

ATTEST:

Barbara A. Jones

Municipal Clerk



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 446-2020, As Amended

Meeting Date: July 28, 2020

1 **From:** ASSEMBLY MEMBERS ZALETEL AND CONSTANT
2

3 **Subject:** A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY
4 AUTHORIZING FUNDING TO BUILD THE CAPACITY OF THE
5 ASSEMBLY OFFICE AND ASSEMBLY COUNSEL'S OFFICE TO
6 RESPOND TO THE COVID-19 EMERGENCY, FOR ONE
7 HUNDRED THOUSAND DOLLARS (\$175,000) FROM THE
8 CARES ACT FUNDS PREVIOUSLY APPROPRIATED TO THE
9 STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND
10 (231900).
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12 Purpose of the Resolution 13

14 This Resolution authorizes the Municipality of Anchorage (MOA) to fund capacity
15 building for the Assembly Members and Assembly Counsel, to effectively respond
16 to the COVID-19 emergency.
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18 Background 19

20 The Municipality of Anchorage has a two branch governance structure with the
21 Anchorage Assembly being the legislative and appropriation branch for the
22 Municipality. In these unprecedented times, the Assembly Members, comprised of
23 part time members and limited support, have been tasked with balancing the power
24 of their administrative counterpart, the Mayor. It is the balance of power that
25 provides the checks and balances on the actions of each branch of government,
26 even during a declared emergency.
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28 Further, the Administration has received substantial COVID-19 related funds
29 through the CARES Act, which the Assembly must appropriate. The Assembly
30 appropriated, when tendered, all the CARES Act money to a single fund for
31 accounting and tracking. Specific expenditures are allocated for purposes
32 described with each expenditure request and earmarked from that fund
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34 The following allocations are currently proposed to provide relief from the impacts
35 of COVID-19 and strengthen our local COVID-19 response, including interacting
36 with stakeholders, receiving policy guidance and communicating with the public:
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- 38 • \$50,000 to Assembly Counsel's office for purposes of a contract attorney

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and office management to assist with the increased work demands related to the COVID-19 emergency; and

- \$125,000 to the Anchorage Assembly for purposes of increasing Assembly capacity through additional aide hours and hiring additional aide staff and support for the Clerk's and Assembly Counsel Offices.

Financing and Source of Funds

The funds for the Programs are proposed to come from the State of Alaska, CARES Act Funds, appropriated with AR 2020-199 and subsequently appropriated again by AR 2020-245, approved by the Anchorage Assembly on July 14, 2020 and must be encumbered or spent on or before December 31, 2020.

WE REQUEST YOUR SUPPORT.

Prepared by: Meg Zaletel, Assembly Member
District 4, Midtown

Fund Certification: Alexander Slivka, CFO
231900-9000000-111179 \$175,000.00
(The State Direct/Federal Pass-Thru Grants Fund)